



DEVELOPMENT & TRAINING OPPORTUNITIES

Diocese of St Albans
Schools Team

2012



Living God's Love interpreted by children from
schools in St Albans Diocese



Living God's Love

www.livinggodslove.org

Delivering Educational Services to Church Schools

The Diocese of St Albans Service Level Agreement

Welcome to the training brochure for the remainder of the academic year 2011-12.

In the year ahead we are running a variety of courses and conferences for heads, governors and teaching staff. Some of these are specifically designed to meet the distinctive needs of Church of England schools. Others are suited to all schools, especially the courses on RE and Collective Worship in the primary sector.

We are able to customise many of our courses and conferences for delivery in individual schools or clusters. We also lead staff meetings, visit subject leaders, train governors, help with collective worship and offer advice in such areas as church school buildings and inspections. Please call the office (01727 818170) to discuss your needs.

To book a place on a course:

- Copy, complete and return the booking form in the brochure or contact Eileen Bigg directly on 01727 818170 or by e-mail at schools@stalbans.anglican.org. You will need to quote course title, date, and code.
- Applicants will be advised by e-mail that a place has been reserved for them, and further instructions will be sent nearer the date. Where a delegate is unable to attend, 48 hours' notice of cancellation must be given to allow a refund to be made on courses at the Diocesan Office. Other arrangements may be in place if the conference is at another venue. If insufficient applications are received, we reserve the right to cancel a course and will refund those who booked a place.

We look forward to welcoming you on a course this year.



RE Adviser

01727 818175

readviser@stalbans.anglican.org

Schools Team, Diocesan Office, Holywell Lodge, 41 Holywell Hill, St Albans AL1 1HE

Tel: 01727 818170

Fax: 01727 844469

E-mail: schools@stalbans.anglican.org

<http://www.stalbanseducation.org.uk/>



Is it hard to get out of school? Would you like to offer training for your whole school?

Contact us for details of courses we can provide for your school or for a cluster of schools, eg:

- ❖ An Introduction to the Agreed Syllabus for RE
- ❖ Implementing the RE syllabus in your school
- ❖ Distinctive Christian Values
- ❖ Promoting Spiritual Development
- ❖ Developing church-school links
- ❖ Collective Worship
- ❖ Admissions, Policies and Appeals
- ❖ Headship Appointments
- ❖ Change of Status (VC to VA, Federations, Academies)
- ❖ Succession Planning
- ❖ The Role and Responsibilities of a Foundation Governor

Please note that for charges for the following courses, the first amount is for those where schools subscribe to the Service Level Agreement, the second amount is for schools which do not subscribe to this scheme and, where there is a third amount, this is for community and foundation schools.

An Overview of Courses & Conferences

Code	Date	Course / Conference Title
M1/12	9 February 2012	New Heads' Day
G1/12	7 March 2012	Admissions Appeals
RE1/12	9 March 2012	Godly Play
M2/12	14–16 March 2012	Headteacher Retreat
G2/12	28 March 2012	Being a Foundation Governor
M3/12	26 April 2012	Seeking leadership in a church school
M4/12	2 May 2012	Our Future in Church Schools
CL1/12	9 May 2012	Clergy & Readers working in schools
SIAS1/12	10 May 2012	SMSC Development in Schools
G3/12	16 May 2012	Being a Foundation Governor
RE2/12	22 May 2012	Running an RE Department
M5/12	31 May 2012	New Heads' Day
M6/12	13 June 2012	Deputy Heads' Day
SIAS2/12	19 June 2012	Distinctive Christian Character
M7/12	22 June 2012	Supporting Bereavement in Schools
SIAS3/12	28 September 2012	SIAS: Moving up a grade
CW1/12	3 October 2012	Collective Worship
SIAS 4/12	12 October 2012	SIAS: Preparing for Inspection

Please note changes of date highlighted.

for Diocesan Schools in 2012

For ...	Venue	Time
Newly appointed heads or acting heads	Holywell Lodge, St Albans	9 – 3.30 pm
Governors of VA schools	Holywell Lodge, St Albans	7 – 8.30 pm
All schools	Holywell Lodge, St Albans	All day
Headteachers	Canterbury Cathedral	2 days
Foundation Governors	Clophill St Mary's Lower	7 – 8.30 pm
Deputy heads and other senior teachers	Holywell Lodge, St Albans	5 – 7 pm
All church school heads	Putteridge Bury, Luton	All day
Clergy & Readers	Holywell Lodge, St Albans	All day
All schools	Holywell Lodge, St Albans	All day
Foundation Governors	Christchurch Primary, Ware	7 – 8.30 pm
RE Co-ordinators	Holywell Lodge, St Albans	All day
Newly appointed heads or acting heads	Holywell Lodge, St Albans	All day
Deputy heads	Putteridge Bury, Luton	All day
Teachers in church schools	Holywell Lodge, St Albans	All day
All schools	Holywell Lodge, St Albans	All day
Headteachers	Holywell Lodge, St Albans	All day
All schools	Holywell Lodge, St Albans	All day
All interested – heads and teachers	Holywell Lodge, St Albans	All day

Further dates are to be arranged (see p 21).

***For newly-appointed church school headteachers,
headteachers elect and acting heads:***

M1/12	New Heads' Day
An introduction to some of the special circumstances of church schools and Academies, and the legal implications	
Date/time	9 February 2012, 9 am – 3.30 pm
Venue	Holywell Lodge, St Albans
Leaders	Schools Team
Cost	Free
The course aims to cover: <ul style="list-style-type: none">❖ the ethos of church schools, leadership & management, collective worship, RE, racial awareness, governing bodies❖ for VA schools: admissions, building projects, insurance	

For headteachers:

M2/12	Headteacher Retreat
A two-day retreat to enable headteachers to reflect on their work/life balance	
Date/time	14–16 March 2012
Venue	Canterbury Cathedral
Leaders	Jane Chipperton & the Revd Canon Richard Watson
Cost	£310 / £400
<p>Richard Watson is the recently appointed Sub-Dean at St Albans Cathedral. He is very much involved in the life of the local church school, as he was in his previous parish. The retreat aims to:</p> <ul style="list-style-type: none">❖ allow time away from normal life in a beautiful and peaceful environment for the purpose of reconnecting with God and oneself❖ time for spiritual reflection	

For deputy heads and aspiring leaders in church schools:

M3/12	Seeking a leadership position in a church school
This twilight session will seek to give guidance on how to maximise the prospects of applicants being selected for a leadership role, generally head or deputy.	
Date/time	26 April 2012, 5 pm – 7 pm
Venue	Holywell Lodge, St Albans
Leaders	Ray Slade & Barbara Robertson
Cost	£30 / £45
<p>Both Ray Slade and Barbara Robertson are diocesan Education Consultants and former church school head teachers, with considerable experience of leadership selection.</p> <p>The course aims to cover:</p> <ul style="list-style-type: none">❖ reading the details of posts advertised; deciding whether to apply❖ making an application which gets through the initial shortlisting❖ preparing for commonly encountered selection processes, including:<ul style="list-style-type: none">○ making a presentation to governors○ meeting the school council○ leading an act of worship○ the interview itself❖ responding to the outcome, job offer or “sorry, not this time”	

For leaders in church schools:

M4/12	Conference for Church School Heads
Our annual day conference for heads, looking at church schools of the future	
Date/time	2 May 2012, 9 am – 3.15 pm
Venue	Putteridge Bury Conference Centre, Luton
Speakers	Dr Priscilla Chadwick & Lat Blaylock
Cost	£90 / £120
<p>Priscilla Chadwick is a well-known Christian educationalist. She is a former Principal of Berkhamsted Collegiate School and has chaired a comprehensive but short-term review of church schools.</p> <p>Lat Blaylock was a teacher in Leicester for many years before becoming an Adviser with RE Today. He meets about 3000 teachers per year through his inspirational and practical CPD courses. He has worked in recent years with BBC, the Inter Faith Network and numerous local authorities on curriculum development and publishing.</p> <p>Lat’s talk is entitled “At the grassroots: how RE can inspire in the Anglican school”.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ present challenging perspectives for consideration and debate❖ promote sharing of good practice amongst colleagues and act as a forum for dissemination of new ideas	

***For newly-appointed church school headteachers,
headteachers elect and acting heads:***

M5/12	New Heads' Day
An introduction to some of the special circumstances of church schools and Academies, and the legal implications	
Date/time	31 May 2012, 9 am – 3.30 pm
Venue	Holywell Lodge, St Albans
Leaders	Members of the Schools Team
Cost	Free
The day aims to cover: <ul style="list-style-type: none">❖ the ethos of church schools, leadership & management, collective worship, RE, racial awareness, governing bodies❖ for VA schools: admissions, building projects, insurance	

For Deputy Heads and Senior Teachers:

M6/12	Deputy Heads' Day
A day for Deputy Heads and Senior Teachers in church schools on a relevant topic	
Date/time	13 June 2012, all day
Venue	Putteridge Bury Conference Centre, Luton
Leaders	The Schools Team
Cost	£90 / £120
The course aims to: <ul style="list-style-type: none">❖ present challenging perspectives for consideration and debate❖ promote sharing of good practice amongst colleagues and act as a forum for dissemination of new ideas	

For all who might deal with this aspect of school life:

M7/12	Supporting Bereavement in Schools
A day for Deputy Heads and Senior Teachers in schools	
Date/time	22 June 2012, all day
Venue	Holywell Lodge, St Albans
Leader	Lilian Weatherley
Cost	£70 / £95 / £110
<p>Lilian Weatherley is an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Lilian has been Diocesan Adviser for the Dioceses of Winchester and Portsmouth with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to offer suggestions for:</p> <ul style="list-style-type: none">❖ school resources❖ supporting staff and children❖ guidance for collective worship and RE	

For those leading and teaching Religious Education:

RE1/12	Godly Play
All RE teachers welcome	
Date/time	9 March 2012, all day
Venue	Holywell Lodge, St Albans
Leader	Lizzie McWhirter
Cost	£70 / £95
<p>Lizzie McWhirter has wide experience of primary school teaching including Deputy Headship. A former lecturer in Primary RE, she has written and researched materials for school worship and RE. Her current role as an RE Adviser and Inspector involves supporting church schools in their worship, RE, spirituality and in all matters relating to denominational inspection. She is part of a small team assessing new inspectors. She has been innovative in using Godly Play to support bereavement work in schools. Lizzie also serves on three SACREs.</p> <p>The course, held during Lent, aims to:</p> <ul style="list-style-type: none">❖ provide a day devoted to Godly Play❖ inspire, inform and equip you to use this story-telling tool to support pupils' spiritual development (and your own!)❖ cover a range of stories, old and new❖ explore how Godly Play can be effective in teaching about the Holy Eucharist and in bereavement support❖ provide opportunities to try out some stories in small groups	

For RE subject leaders, heads of department and teachers:

RE2/12	Running an RE Department
All subject leaders welcome	
Date/time	22 May 2012, all day
Venue	Holywell Lodge, St Albans
Leader	Jane Chipperton
Cost	£70 / £95
The course aims to: <ul style="list-style-type: none">❖ provide a place for asking questions and finding solutions to RE issues❖ be informative, teacher-friendly and practical❖ develop reflective thinking❖ discuss methods for assessment and progression in RE	

For all responsible for this topic:

SIAS 1/12 Spiritual, Moral, Social & Cultural Development in Schools	
All teachers in Church of England Schools	
Date/time	10 May 2012, all day
Venue	Holywell Lodge, St Albans
Leader	Lilian Weatherley
Cost	£70 / £95
<p>Lilian Weatherley is an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Lilian has been Diocesan Adviser for the Dioceses of Winchester and Portsmouth with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course will introduce the distinctive aspects of running a church school, including:</p> <ul style="list-style-type: none">❖ the provision of guidance on all aspects of spiritual, moral, social and cultural development❖ show how this can improve the quality of teaching and learning❖ inspire your approach to collective worship	

For all in church schools:

SIAS 2/12 The Distinctive Christian Character of Church Schools	
All teachers in Church of England Schools	
Date/time	19 June 2012, all day
Venue	Holywell Lodge, St Albans
Leader	Jane Chipperton
Cost	Free
The course will introduce the distinctive aspects of running a church school, including: <ul style="list-style-type: none">❖ Ethos❖ RE❖ Collective Worship❖ SIAS	

For Clergy and Readers:

CL1/12	Clergy & Readers working in schools
For clergy and Readers working with church schools and community schools	
Date/time	9 May 2012, all day
Venue	Holywell Lodge, St Albans
Leaders	Jane Chipperton & Lilian Weatherley
Cost	£25 (Clergy may apply to PTA)
<p>Lilian Weatherley is an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Lilian has been Diocesan Adviser for the Dioceses of Winchester and Portsmouth with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ prepare clergy for working with school leaders on the distinctive Christian character of church schools❖ explore what “Anglican” worship involves and how to ensure provision is child-friendly and educational❖ promote distinctive but inclusive Anglican worship❖ discuss inclusive approaches to prayer and reflection, use of visitors, religious/secular content, engaging all pupils in all schools	

For Governors of VA schools who may need to present the school's case at an Appeals hearing:

G1/12	Admissions - Appeals
For governors dealing with VA school appeals	
Date/time	7 March 2012, 7 pm – 8.30 pm
Venue	Holywell Lodge, St Albans
Leader	Bob Garrard
Cost	Free / £40
<p>Bob Garrard is our newly-appointed Admissions Adviser and has plenty of relevant experience through his years as headteacher of a church VA lower school.</p> <p>It is essential for schools to be prepared for the occasion when they have to justify their school's admissions policy in the light of an appeal by parents. The evening aims to address:</p> <ul style="list-style-type: none">❖ the revised Admissions Appeals Code❖ the timetable for Appeals❖ presentation of the school's case	

For Foundation Governors of church schools:

G2/12	Being a Foundation Governor
An Introduction to being a Foundation Governor in a Church of England school or Academy	
Date/time	28 March 2012, 7 pm – 8.30 pm
Venue	Clophill St Mary's Lower School, MK45 4BE
Leader	Libby Grundy
Cost	Free / £40
<p>Libby Grundy is a diocesan Educational Consultant. As a former head of an Outstanding primary school and adviser to the local authority, she has plenty of relevant experience.</p> <p>The evening will cover:</p> <ul style="list-style-type: none">❖ the responsibilities of a Foundation Governor❖ the different roles of Foundation and non-Foundation governors❖ how to uphold the Christian ethos of a school	

For Foundation Governors of church schools:

G3/12	Being a Foundation Governor
An Introduction to being a Foundation Governor in a Church of England school or Academy	
Date/time	16 May 2012, 7 pm – 8.30 pm
Venue	Christ Church Primary School, Ware SG12 7BT
Leader	Libby Grundy
Cost	Free / £40
<p>Libby Grundy is a diocesan Educational Consultant. As a former head of an Outstanding primary school and adviser to the local authority, she has plenty of relevant experience.</p> <p>The evening will cover:</p> <ul style="list-style-type: none">❖ the responsibilities of a Foundation Governor❖ the different roles of Foundation and non-Foundation governors❖ how to uphold the Christian ethos of a school	

Dates for your diaries:

Further courses planned for the 2012/13 academic year

September & October	VA School Admissions
October 2012	Being a Foundation Governor
November 2012	Getting that job
13-15 March 2013	Headteacher Retreat

For all concerned with inspection:

SIAS 3/12	SIAS – moving up a grade
A forum for discussion between headteachers about what a school may need to do in order to raise its SIAS grades	
Date/time	28 September, all day
Venue	Holywell Lodge, St Albans
Leader	Lyn Field
Cost	£70 SLA / £95 Non-SLA
<p>Previously a headteacher and diocesan Schools Adviser, Lyn Field is now a freelance consultant with church schools nationally. She is experienced in both SIAS and Ofsted inspections for primary and secondary schools, and leads training for SIAS inspectors. She has a special interest in SMSC and is joint co-ordinator for the National Society's Christian Values for Schools website.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ provide leaders with a range of strategies to accurately evaluate their schools❖ to gain an understanding of what “Outstanding” looks like❖ to devise creative ways of moving forward	

For all concerned with inspection:

SIAS 4/12	SIAS: Preparing for inspection
A day for teachers and heads to discuss how a school may prepare for inspection	
Date/time	12 October, all day
Venue	Holywell Lodge, St Albans
Leader	Lyn Field
Cost	£70 SLA / £95 Non-SLA
<p>Previously a headteacher and diocesan Schools Adviser, Lyn Field is now a freelance consultant with church schools nationally. She is experienced in both SIAS and Ofsted inspections for primary and secondary schools and leads training for SIAS inspectors. She has a special interest in SMSC and is joint co-ordinator for the National Society's Christian Values for Schools website.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ update everyone on the SIAS framework❖ prepare new senior leaders for church school inspection❖ develop strategies for accurate self evaluation	

For those planning and leading Collective Worship:

CW1/12 Collective Worship in Schools	
A course for heads and worship co-ordinators in either community or church schools	
Date/time	3 October 2012, all day
Venue	Holywell Lodge, St Albans
Leaders	Lilian Weatherley
Cost	£70 / £95 / £110
<p>Lilian Weatherley is an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Lilian has been Adviser for the Dioceses of Winchester and Portsmouth with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ provide a sound introduction to Collective Worship with guidance on policies, visitors, withdrawals, determinations and resources❖ identify simple examples of how to involve pupils in planning, evaluation and delivery of Collective Worship	

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MEET THE SCHOOLS TEAM:

Jon Reynolds, Diocesan Director of Education

Jon's responsibilities include the support of the 134 Church of England schools and academies in the diocese, the strategic development of church school provision and liaison with local authorities and National Society. He offers advice on legal and personnel issues.

Jane Chipperton, Schools RE Adviser

Jane encourages excellence in Religious Education, Collective Worship and spiritual development, and helps with development of the distinctive Christian character of church schools. She also offers support pre- and post-SIAS inspections. Jane represents the Church of England on local SACREs and the Diocese at national level.

Julia Creasey, School Buildings Officer

Julia's role is to support headteachers and governors in developing and designing building projects and with general building advice. She advises on LCVAP and DFC, the allocation and spending of the money for buildings in Church of England VA schools.

Bob Garrard, Admissions Adviser

Bob advises governing bodies on VA school admissions and appeals.

Eileen Bigg, Schools Secretary

Eileen is the first point of contact for members of the Schools Team. She deals with course bookings and maintains records of foundation governors. Eileen also produces the termly Schools Newsletter.

Eileen Shaw, RE Adviser's Secretary

Eileen deals with some of Jane's workload. Contact her to discover Jane's whereabouts!

Ron Upton, Resources Manager

Contact Ron for loan or purchase of resources or to bring a group of teachers for a twilight browse in the Resource Centre.

To contact any member of the Schools Team or a Consultant, please approach through Eileen Bigg (01727 818170; schools@stalbans.anglican.org).

AND MEET OUR TEAM OF CONSULTANTS:

Peter Browning

Peter has many years of experience in education and can advise on various topics. He has been a church primary school headteacher at Codicote and St Ippolyts, is an Ofsted Inspector and has worked as a LA School Improvement Partner.

Stuart Freel

Stuart has worked as a Planning Officer in local authorities and can assist schools with place planning and building works.

Libby Grundy

Libby is a former church school headteacher of Abbey Primary, St Albans and adviser to the LA. This relevant experience equips her to help schools in many different ways.

Bob Hopcraft

Bob has many years of experience in education and can advise on various topics. He has been a church primary school headteacher at Norton St Nicholas, is a SIAS Inspector and has worked as a LA School Improvement Partner.

Ian Lenham

Ian has been a Secondary Adviser in Buckinghamshire. For the Diocese, he works with secondary schools, particularly regarding data management.

Alan Phair

Alan has many years of experience as a primary church school headteacher, at St Nicholas Harpenden and Leverstock Green. He can advise on many topics and in particular on data handling.

Barbara Robertson

Barbara has experience as a headteacher in a variety of church schools in London, Kent and Hampshire. She has worked in other dioceses as an adviser to schools.

Judy Ruff

Judy is a former church school headteacher at Riseley Lower, and current SIAS Inspector. She particularly advises on Succession Planning.

Ray Slade

Ray is a former church secondary school headteacher in London and Kent. More recently, he was General Adviser for the Schools Team. He now advises schools on Succession Planning. He is also a Reader in the Parish of Broxbourne with Wormley.

Kathryn Wright

Kathryn is a freelance consultant who works across East Anglia with local authorities and dioceses. She is Adviser to Norfolk SACRE, supporting secondary school RE, and RE Adviser for the Diocese of Norwich, supporting church schools. Kathryn is trained as a Section 48 inspector, and is also qualified at Level 2 in Philosophy for Children with SAPERE.

**Diocese of St Albans
Schools Team**



Course Application Form

Name:	
School:	
E-mail:	
Tel:	
Course title:	
Course Code:	
Course Date:	
Course Fee:	

I enclose a cheque payable to *St Albans Diocesan Board of Finance* for

£

Signed:

Position in school / church:

Please return to:

Mrs Eileen Bigg, Schools Team, 41 Holywell Hill, St Albans AL1 1HE

Tel: 01727 818170; fax: 01727 844469

or by e-mail to schools@stalbans.anglican.org