



**DEVELOPMENT
&
TRAINING
OPPORTUNITIES**

**Diocese of St Albans
Schools Team**

2011 - 2012



Living God's Love interpreted by children from
schools in St Albans Diocese



Living God's Love

www.livinggodslove.org

Delivering Educational Services to Church Schools

The Diocese of St Albans Service Level Agreement

Welcome to this year's training brochure.

In the year ahead we are running a variety of courses and conferences for heads, governors and teaching staff. Some of these are specifically designed to meet the distinctive needs of Church of England schools. Others are suited to all schools, especially the courses on RE and Collective Worship in the primary sector.

We are able to customise many of our courses and conferences for delivery in individual schools or clusters. We also lead staff meetings, visit subject leaders, train governors, help with collective worship and offer advice in such areas as church school buildings and inspections. Please call the office (01727 818170) to discuss your needs.

To book a place on a course:

- Copy, complete and return the booking form in the brochure or contact Eileen Bigg directly on 01727 818170 or by e-mail at schools@stalbans.anglican.org. You will need to quote course title, date, and code.
- Applicants will be advised by e-mail that a place has been reserved for them, and further instructions will be sent nearer the date. Where a delegate is unable to attend, 48 hours' notice of cancellation must be given to allow a refund to be made on courses at the Diocesan Office. Other arrangements may be in place if the conference is at another venue. If insufficient applications are received, we reserve the right to cancel a course and will refund those who booked a place.

We look forward to welcoming you on a course this year.



RE Adviser

01727 818175
readviser@stalbans.anglican.org

Schools Team, Diocesan Office, Holywell Lodge, 41 Holywell Hill, St Albans AL1 1HE
Tel: 01727 818170 Fax: 01727 844469 E-mail: schools@stalbans.anglican.org
<http://www.stalbanseducation.org.uk/>



Is it hard to get out of school? Would you like to offer training for your whole school?

Contact us for details of courses we can provide for your school or for a cluster of schools, eg:

- ❖ An Introduction to the Agreed Syllabus for RE
- ❖ Implementing the RE syllabus in your school
- ❖ Distinctive Christian Values
- ❖ Promoting Spiritual Development
- ❖ Developing church-school links
- ❖ Collective Worship
- ❖ Admissions, Policies and Appeals
- ❖ Headship Appointments
- ❖ Change of Status (VC/ VA ; Federations; Trusts)
- ❖ Succession Planning

Please note that for charges for the following courses, the first amount is for those where schools subscribe to the Service Level Agreement; the second amount is for those who do not subscribe to this scheme.

An overview of diocesan courses

Code	Date	Course / Conference Title
	<i>All March</i>	<i>Celebrating RE</i>
M1/11	18 May	Challenge, Creativity & Compassion
	<i>25 May</i>	<i>School Staff Retreat</i>
M2/11	10 June	Deputy Heads' Day
M3/11	16 June	New Heads' Day
PS1/11	24 June	Sex and Relationship Education
DCC1/11	30 June	Distinctive Christian Character
CL1/11	12 July	Clergy working in schools
RE1/11	23 September	Running an RE Department
G1/11	28 September	Admissions evening
G2/11	6 October	Admissions evening
CW2/11	6 October	Collective Worship
M4/11	19 October	SIAS: From Good to Outstanding
M5/11	November 2012	Getting that job: steering your way through the selection process
M6/11	25 November	SIAS: Preparing for Inspection
M7/11	tba	Headteacher Retreat
G3/12	February 2012	The Appeals Process
M8/12	March 2012	Seeking a Leadership Position in Church Schools

and conferences 2011-2012

For ...	Venue	Time
<i>All interested</i>		
All church school heads	Putteridge Bury Conference Centre	All day
<i>Anyone working in school</i>	<i>St Albans Cathedral: apply to the venue</i>	<i>All day</i>
Deputy heads	Diocesan Office	All day
New headteachers in the Diocese	Diocesan Office	All day
PHSE teachers	Diocesan Office	All day
Teachers in church schools	Diocesan Office	All day
Clergy	Diocesan Office	All day
RE Co-ordinators	Diocesan Office	All day
Governors	Diocesan Office	Evening
Governors	Diocesan Office	Evening
All schools	Diocesan Office	All day
All interested – heads, governors, teachers, clergy	Diocesan Office	All day
For teachers wishing to aim higher in their career	Diocesan Office	Twilight
All interested – heads, governors, teachers, clergy	Diocesan Office	All day
Headteachers	tba	2 days
Governors	Diocesan Office	Evening
All interested in leadership in church schools	Putteridge Bury Conference Centre	All day

For those planning and leading Collective Worship:

CW1/11 Collective Worship in Schools	
A course for heads and worship co-ordinators in either community or church schools	
Date/time	6 October 2011, all day
Venue	Diocesan Office
Leaders	Jane Chipperton and Lilian Weatherley
Cost	£70 SLA / £95 Non-SLA / £110 community schools
<p>Lilian Weatherley is now an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Until July 2010 Lilian was Diocesan Adviser for Winchester and Portsmouth Dioceses with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ provide a sound introduction to Collective Worship with guidance on policies, visitors, withdrawals, determinations and resources❖ identify simple examples of how to involve pupils in planning, evaluation and delivery of Collective Worship	

For leaders, and aspiring leaders, in church schools:

M1/11	Conference for Church School Heads
Our annual day conference for heads looks at the challenge, creativity and compassion of a church school	
Date/time	18 May 2011, 9 am – 3.15 pm
Venue	Putteridge Bury Conference Centre
Leaders	Schools Team
Cost	£80 SLA / £110 Non-SLA
The course aims to: <ul style="list-style-type: none">❖ present challenging perspectives for consideration and debate❖ promote sharing of good practice amongst colleagues and act as a forum for dissemination of new ideas	

M2/11	Deputy Heads' Day
<p>A day for Deputy Heads and Senior Teachers to discuss the Christian Character of church schools, including some practical pointers for developing values in the life of a school</p>	
Date/time	10 June 2011, all day
Venue	Diocesan Office
Leaders	Jane Chipperton and Di Thomas
Cost	£60 SLA / £80 Non-SLA
<p>Di Thomas is a former church school head and has successfully worked with Values across the curriculum.</p> <p>The course aims to:</p> <ul style="list-style-type: none"> ❖ draw on the debate about values as a foundation for education and society and considering whether there is a distinctive Christian perspective 	

M3/11	New Heads' Day
A day for recently appointed heads in church schools, heads-elect and acting heads	
Date/time	16 June 2011, all day
Venue	Diocesan Office
Leaders	Members of the Schools Team
Cost	Free
<p>The day aims to:</p> <ul style="list-style-type: none"> ❖ introduce the distinctive aspects of running a church school to new headteachers, including sessions on Ethos, RE, Collective Worship, Buildings and Admissions 	

M4/11	SIAS - from Good to Outstanding
<p>A forum for discussion between headteachers and Advisers about what a school may need to do in order to raise its OfSTED/SIAS grades from “Good” to “Outstanding”</p>	
Date/time	19 October 2011, all day
Venue	Diocesan Office
Leader	Lyn Field
Cost	£70 SLA / £95 Non-SLA
<p>Previously a headteacher and diocesan Schools Adviser, Lyn Field is now a freelance consultant with church schools nationally. She is experienced in both SIAS and Ofsted inspections for primary and secondary schools and leads training for SIAS inspectors. She has a special interest in spiritual development, particularly through links with the performing arts, and is joint co-ordinator for the National Society's Christian Values for Schools website and the Worship Outdoors project for REEP (Religious Education and Environment Programme).</p> <p>The course aims to:</p> <ul style="list-style-type: none"> ❖ update everyone on the OfSTED and SIAS frameworks ❖ obtain first-hand information from a serving Inspector about the grade descriptors and focus on raising SIAS grades from “Good” to “Outstanding” 	

M5/11	Getting that job: steering your way through the selection process
A twilight session of support for teachers aiming to apply for higher grade positions	
Date/time	November 2011, 5 pm – 7 pm
Venue	Diocesan Office
Leader	Ray Slade
Cost	£25 SLA / £40 Non-SLA
<p>The course aims to offer suggestions for:</p> <ul style="list-style-type: none"> ❖ preparation of CVs ❖ writing that letter of application ❖ presentation at interview 	

M6/11	SIAS: Preparing for inspection
<p>A day for teachers and heads to discuss how a school may raise its SIAS grades from “Satisfactory” to “Good”</p>	
Date/time	25 November 2011, all day
Venue	Diocesan Office
Leaders	Lyn Field and Jane Chipperton
Cost	£70 SLA / £95 Non-SLA
<p>Previously a headteacher and diocesan Schools Adviser, Lyn Field is now a freelance consultant with church schools nationally. She is experienced in both SIAS and Ofsted inspections for primary and secondary schools and leads training for SIAS inspectors. She has a special interest in spiritual development, particularly through links with the performing arts, and is joint co-ordinator for the National Society's Christian Values for Schools website and the Worship Outdoors project for REEP (Religious Education and Environment Programme).</p> <p>The course aims to:</p> <ul style="list-style-type: none"> ❖ update everyone on the SIAS framework ❖ prepare new senior leaders for church school inspection ❖ focus on raising SIAS grades from “Satisfactory to Good” 	

M7/11	Headteacher Retreat
A two-day retreat to enable headteachers to reflect on their work/ life balance	
Date/time	tba
Venue	Canterbury / Poole
Leaders	Jane Chipperton and clergy
Cost	tba
<p>The retreat aims to:</p> <ul style="list-style-type: none"> ❖ allow time away from normal life in a beautiful and peaceful environment for the purpose of reconnecting with God and oneself ❖ time for spiritual reflection 	

M7/12	Seeking a Leadership Position in Church Schools
Consider some good reasons for taking on leadership in a church school. Discuss what it means to be “distinctive, excellent and inclusive” in a church school setting.	
Date/time	March 2012
Venue	Putteridge Bury Conference Centre
Leaders	Members of the Schools Team
Cost	tba
<p>The course aims to:</p> <ul style="list-style-type: none"> ❖ introduce the principles and philosophy behind church schools ❖ offer ideas and advice to teachers who are interested in investigating routes to leadership in Anglican schools 	

For Governors:

G1/11	Admissions
For governors dealing with VA school admissions	
Date/time	28 September, 7.30 pm – 9 pm
Venue	Diocesan Office
Leader	Ray Slade
Cost	Free, but please let us know you are coming
The evening aims to address: <ul style="list-style-type: none">❖ The Code of Practice❖ Local Authority arrangements❖ Appeals	

G2/11	Admissions
For governors dealing with VA school admissions	
Date/time	6 October, 7.30 pm – 9 pm
Venue	Diocesan Office
Leader	Ray Slade
Cost	Free, but please let us know you are coming
<p>The evening aims to address:</p> <ul style="list-style-type: none"> ❖ The Code of Practice ❖ Local Authority arrangements ❖ Appeals 	

G3/12	Admissions - Appeals
For governors dealing with VA school appeals	
Date/time	February 2012, 7.30 pm – 9 pm
Venue	Diocesan Office
Leader	tba
Cost	Free to SLA subscribers/ £40 Non-SLA
<p>The evening aims to address:</p> <ul style="list-style-type: none"> ❖ The Appeals Process <ul style="list-style-type: none"> ○ Responding to Reception and to casual admission appeals ○ Writing a statement ○ Presentation of the school's case 	

For those leading and teaching Religious Education:

RE1/11	Running an RE Department
All subject leaders welcome	
Date/time	23 September 2011, all day
Venue	Diocesan Office
Leaders	Jane Chipperton and Lilian Weatherley
Cost	£70 SLA / £95 Non-SLA
<p>Lilian Weatherley is now an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Until July 2010 Lilian was Diocesan Adviser for Winchester and Portsmouth Dioceses with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ provide a place for asking questions and finding solutions to RE issues❖ be informative, teacher-friendly and practical❖ develop reflective thinking❖ discuss methods for assessment and progression in RE	

DCC1/11	The Distinctive Christian Character of Church Schools
All teachers in Church of England Schools	
Date/time	30 June 2011, all day
Venue	Diocesan Office
Leader	Jane Chipperton
Cost	Free
<p>The course will introduce the distinctive aspects of running a church school, including:</p> <ul style="list-style-type: none"> ❖ Ethos ❖ RE ❖ Collective Worship 	

For Clergy and Readers:

CL1/11	Clergy and Readers working in schools
For clergy working with church schools and community schools	
Date/time	12 July 2011, all day
Venue	Diocesan Office
Leaders	Jane Chipperton and Lilian Weatherley
Cost	£25 (Clergy may apply to PTA)
<p>Lilian Weatherley is now an independent RE Consultant and Inspector who has experience of both primary and secondary phases of education. Until July 2010 Lilian was Diocesan Adviser for Winchester and Portsmouth Dioceses with 18 years' extensive experience of working with church schools, governors and clergy.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ prepare clergy for working with school leaders on the distinctive Christian character of church schools❖ explore what “Anglican” worship involves and how to ensure provision is child-friendly and educational❖ promote distinctive but inclusive Anglican worship❖ discuss inclusive approaches to prayer and reflection, use of visitors, religious/secular content, engaging all pupils in all schools	

For PHSE teachers:

PS1/11	Sex and Relationships Education in a Church School
<p>Come and talk about how church schools might approach SRE more creatively in line with our aim to be “distinctive, excellent and inclusive” and consider some newly published materials.</p>	
Date/time	24 June 2011, all day
Venue	Diocesan Office
Leader	Stephen de Silva
Cost	£70 SLA / £95 Non-SLA
<p>Stephen is a former teacher in Hertfordshire, now acting as a consultant. He is well experienced in teaching on health issues, in both the education sector and the NHS.</p> <p>The course aims to:</p> <ul style="list-style-type: none">❖ provide a forum for discussion of some of the issues to do with SRE in a church school❖ introduce some of the materials available with a Christian critique and examining some of the newer materials from Christian sources	

MEET THE SCHOOLS TEAM:

Jon Reynolds, Diocesan Director of Education

Jon's responsibilities include the support of the 134 Church of England schools and academies in the diocese, the strategic development of church school provision and liaison with local authorities and National Society. He offers advice on legal and personnel issues.

Jane Chipperton, Schools RE Adviser

Jane encourages excellence in Religious Education, Collective Worship and spiritual development, and helps with development of the distinctive Christian character of church schools. She also offers support pre- and post-SIAS inspections. Jane represents the Church of England on local SACREs and the Diocese at national level.

Julia Creasey, School Buildings Officer

Julia's role is to support headteachers and governors in developing and designing building projects and with general building advice. She advises on LCVAP and DFC, the allocation and spending of the money for buildings in Church of England VA schools.

Ray Slade, General Adviser

Ray advises governing bodies on VA school admissions and appeals, and also on recruitment of headteachers and deputies.

Eileen Bigg, Schools Secretary

Eileen is the first point of contact for members of the Schools Team. She deals with course bookings and maintains records of foundation governors. Eileen also produces the termly Schools Newsletter.

Eileen Shaw, RE Adviser's Secretary

Eileen deals with some of Jane's workload. Contact her to discover Jane's whereabouts!

Ron Upton, Resources Manager

Contact Ron for loan or purchase of resources or to bring a group of teachers for a twilight browse in the Resource Centre.

Peter Browning, Consultant

Peter has many years of experience in education and can advise on various topics. He has been a church school Headteacher, is a SIAS Inspector and has worked as a LA School Improvement Partner.

Bob Hopcraft, Consultant

Bob likewise has many years of experience in education and can advise on various topics. He has been a church school Headteacher, is an Ofsted Inspector and has worked as a LA School Improvement Partner.

**Diocese of St Albans
Schools Team**



Course Application Form

Name:	
School:	
E-mail:	
Tel:	
Course title:	
Course Code:	
Course Date:	
Course Fee:	

**I enclose a cheque payable to *St Albans Diocesan Board of Finance*
for**

£

Signed:

Position in school / church:

Please return to:

Mrs Eileen Bigg, Schools Team, 41 Holywell Hill, St Albans AL1 1HE

Tel: 01727 818170; fax: 01727 844469

or by e-mail to schools@stalbans.anglican.org

Bicentenary of the National Society

February – October 2011



Celebrate with us on 11 & 12 October 2011
St Albans Cathedral

For more information, contact
readviser@stalbans.anglican.org